

The Safety Guidelines for Education Outdoors



CLIFFHANGER Climbing Gym – Indoor Rock Climbing Education Outdoors Risk Management Information

The following information is a summarised version of the Cliffhanger Climbing Gym Procedures Manual and Policies, to assist Victorian Outdoor Educators in their preparation of their RISK MANAGEMENT PLANS pursuant to Safety Guidelines for Education Outdoors, [ARTIFICIAL CLIMBING AND ABSEILING WALLS] released in October 2009. All information should be treated as confidential. Additional information can be obtained by calling 'The Manager' on 13 000 25462.

It is important to note that the Department of Education did not consult commercial climbing gym operators before releasing the Safety Guidelines for Artificial Climbing and Abseiling Walls.

EXTERNAL PROVIDER DETAILS:

Provider Name:	Cliffhanger Climbing Gym		
Provider Site Address:	Corner Grieve Parade & Dohertys Road, Altona North, 3025		
Phone Number:	9369 6400	Fax Number:	9369 2400
A.C.N:	061 216 171	A.B.N:	69 061 216 171
Contact Person:	Tim Bickerton	Title:	Manager
Provider Commenced Trading in:	1993		

PROVIDER PUBLIC LIABILITY INSURANCE DETAILS:

Underwriter:	Lloyds of London	APRA Approved:	Yes		
Policy Number:	56823	Policy Limit:	A\$ 10,000,000	Policy Expiry Date:	31/8/2010

RISK MANAGEMENT DETAILS:

Rock climbing, indoor or outdoor, is an inherently risky activity. At Cliffhanger, we minimise the risk (where it cannot be eliminated) by implementing the following procedures, policies and checks as specified by Australian Standard **AS 2316.1**:

- All climbing walls are designed, built and then tested to meet **EN 12572** (European) Standard for Artificial Climbing Structures. Cliffhanger management have also been part of the committee for AS 2316, the Australian Standard for Artificial Climbing Structures, now in operation.
- Cliffhanger has a 60mm thick Acromat™ 'soft-fall' landing surface under all roped climbing areas and a 300mm (Australian Standard HIC compliant) Foam matting under bouldering areas.
- Cliffhanger uses a **Petzl GRIGRI®** belay device, to reduce the possibility of a belayer losing control of the top rope belay.
- Cliffhanger use a **"pre-doubled back" buckle** on all their group harnesses to ensure participants do not forget to double-back their harness buckles.
- Cliffhanger created and implemented and still uses the dual attachment system for attaching a climber to the climbing rope, using a combination of a **re-threaded Figure-8 knot with stopper knot, and a Triple-Lock karabiner** – The safest method of attaching a climber to a top rope belay system.
- All equipment is regularly **inspected**, logged and replaced as required. At any point in time, these logs are available for inspection/review by Outdoor Education Teachers.
- Helmets are issued for Abseiling activities.

We have attached to this document, a **RESPONSE STATEMENT** to the standards issued by the Department of Education, where we feel they are inappropriate or would detract from the activity, yet not add any safety. We have also added these to the **RISK ASSESSMENT** document so that you can provide these to your school.

We have attached to this document, a completed Department of Education **RISK REGISTER** and **RISK TREATMENT TABLE** for you to submit with your activity documentation – simply add you details and dates. 1 of 6

EMERGENCY RESPONSE DETAILS:

At Cliffhanger, all staff are required to maintain their own current Level 2 OH&S (or equivalent or greater) First Aid Qualification as part of their employment contract.

Given our staff know our facility, including emergency exits, fire fighting equipment locations, Emergency Assembly Areas, Telephone Locations and Evacuation procedures, we prefer that our staff act as the **RESPONSIBLE Emergency Response Coordinator** for any activity on our premises.

In addition to their first Aid Qualifications, we undertake the following comprehensive training with all staff, including regular updates:

- Fire Fighting Equipment use
- Emergency & Evacuation Procedures
- Rescue Procedures and Incident Response
- Group Management
- Abseil Platform Operation (where appropriate)

Teachers attending with groups are welcome to provide their own First Aid kits, but we do have the following equipment on site:

- Wall mounted OH&S First Aid Kit
- Portable Sports First Aid Kit
- Rope Rescue Kit
- High Angle Recovery Kit

Cliffhanger comply with the *Occupational Health & Safety Act (2004)*. An Emergency Evacuation Plan (map) of the entire complex is available upon request. Our full Emergency Evacuation Procedure is detailed in our Procedures Manual and is available for review upon request, but is not distributed publicly.

STAFF QUALIFICATIONS & EXPERIENCE/EXPERTISE IN LIEU OF CERTIFICATION:

Cliffhanger employs at least 20 Instructors at any given time, and although consideration is given when allocating staff (i.e. female instructors where appropriate, etc) we cannot guarantee in advance which instructor(s) you may have for your particular booking session. All instructors are 'on staff' not sub-contractors and all have been through intensive in-house training and are not permitted to take school group sessions until we are satisfied with their competence. As a minimum, all our instructors will be able to:

- Fit all necessary equipment
- Manage the group of students
- Provide all necessary training in the use of equipment
- Supervise all participants in safe use of equipment

Our staff have a variety of qualifications, either currently in progress or completed, including:

- Degrees in Outdoor Education, Sports Management or Adventure Tourism
- Diploma's of Education in addition to other qualifications
- Certificate courses in Outdoor Education or climbing specific subjects
- Indoor Rock Climbing Gyms of Australia Association (IRGOA) – Level 1 Top Rope Instructor Course

Our average 'years of service' for current staff is approximately 3 years, and many have been here considerably longer, so they have considerable experience on the gym floor with a huge variety of school groups.

Working with Children Permits: some staff do already have their 'Working with Children Permits', but as Cliffhanger is not legally required to complete this process until the end 2010, not all staff have these permits and we do not force staff to obtain them at this point in time.

Role of Teacher(s): Although our instructors will provide all technical instruction and training, the role of the attending teacher(s) is to assist with the direct supervision and disciplining of the students.

Instructor Ratios: We provide the following instructor ratios, unless advised of "issues" related to a group:

YEAR 8 – 12 STUDENTS ▶	Our Ratio 1:20	Effective ratio = 1:10 including supervising teacher
UP TO YEAR 7 STUDENTS ▶	Our Ratio 1:10	Effective ratio = 1:5 depending on number teachers/parents attending to assist. See Junior School Price list
SPECIAL NEEDS STUDENTS ▶	Our Ratio <i>subject to evaluation</i>	Subject to evaluation when booking, considering impairments or additional needs

CLOTHING LIST:

Students attending Cliffhanger should wear the standard school Sports Uniform as satisfactory attire, if there is no official school sports uniform, Tracksuits, shorts and t-shirts are appropriate and “runners” similar to a Dunlop ‘Volley’ are ideal as footwear.

Items that should NOT be worn:

- Denim jeans
- Skirts or Dresses
- Overly baggy pants
- Excessive jewellery
- School ties, belts, school shoes

Students should **NOT** bring mobile phones, iPods, Walkmans and the like as they cannot be used during the activity as they pose a hazard and we accept no responsibility for damage or loss of said equipment.

PARENTAL CONSENT:

In addition to any School required permission slips, each participant is required to have a Waiver Form signed by their parent. This Waiver Form contains Victorian Government Legislation (*Fair Trading (Recreational Services) Regulations 2004*) that are required to be acknowledged by each parent. These words are legislated and cannot be altered. More information is available from Consumer Affairs Victoria by calling **1300 55 81 81**

A current Waiver Form is attached to this document. They can be downloaded at cliffhanger.com.au/forms

DEPARTMENT OF EDUCATION – SAFETY GUIDELINES:

Effective October 2009, the Department of Education published Safety Guidelines for Artificial Climbing and Abseiling Walls. We believe the standards published are inappropriate and in direct conflict with Australian Standard AS 2316.1 which covers Artificial Climbing Structures and Ropes Courses. Cliffhanger Climbing Gym complies with, and in many cases exceeds AS 2316.1.

NOTE: No commercial climbing gym owners or operators were consulted in the development of the Education Department Guidelines!

There are several key factors that we believe either detract from the activity, provide no additional safety or in some cases make the activity less safe or over complicated. We have provided detailed responses to each policy on the following pages. Please use this information to develop your Risk Register when deciding to attend Cliffhanger Climbing Gym.

Cliffhanger has been offering professional indoor rock climbing services to the Victorian Education system for 16 years, and offers what we believe to be the best systems and methods to ensure your students get the best experience of climbing in a controlled environment. As with all climbing activities, there is human involvement and that’s when issues can arise.

We suggest teachers should spend time in the classroom prior to attending Cliffhanger, discussing and practicing topics such as:

- Risk – real and perceived
- Belaying – responsibilities and theory
- Knots – practice tying Re-threaded Figure 8 knots and stopper knots
- Communication – the need for and preferred climbing calls

If you require assistance with these classes, please contact us and see what resources we have available for you.

DEPARTMENT OF EDUCATION – SAFETY GUIDELINES - RESPONSE:

The following is our response to the specific guidelines published by the Department of Education for Artificial Climbing and Abseiling Walls. You will need some of this information when preparing your documentation for the excursion and your Risk Register.

Items in boxes are taken directly from the published guidelines.

Student skills

For climbing to be safely carried out, students must use correct belay techniques. Correct belaying technique must be demonstrated, taught and practised. The responsibility of belaying must be emphasised. Staff must be vigilant in observing students while belaying and make sure that the belayer is maintaining a safe tension on the rope.

Each climbing team consists of a climber and a primary belayer. Where the primary belayer is a student, there must also be a backup belayer.

If a student is wearing a harness, an appropriately qualified or experienced staff member must visually check the harness to ensure that it has been fitted correctly.

When a climber or abseiler connects to a safety rope, they must use a recognised attachment knot, such as a figure of eight with a finishing knot. When connecting to a harness the correct attachment point, defined by the manufacturer, must be used. All attachments must be checked by a staff member before ascending or descending.

Where bouldering is being practised in the absence of floor padding, students must be trained in spotting techniques. Spotting must be supervised by staff.

All climbing harnesses are fitted in compliance with the manufacturers recommendations and attachment will be a dual/redundant system by means of a Figure-8 Knot and overhand stopper knot and additionally a second attachment using a triple-lock karabiner.

We primarily use a single belayer as we find that “back-up” belayers are (a) a distraction, (b) hinder the belayer in safe belaying, (c) add an additional 15 minutes to a typical instruction lesson and (d) are made redundant by the use of a GriGri belay device.

Belay devices

Use only belaying devices that are in good working order and meet Union Internationale des Associations d'Alpinisme (UIAA) standards, Comite Europeen de Normalisation (CEN) or the Australian equivalent standards.

Anchor points on the structure must satisfy engineering design regulations and be used in the manner for which they were designed.

It is recommended that belay devices are anchored with an engineered anchor point.

The Petzl GriGri belay device we use is an “active” device and is compliant with **EN 341** and acceptable for use under AS 2316.1.

All anchor points are engineered and tested in accordance with AS2316.1

Harnesses

WorkSafe provides guidance on the use of Fall Prevention Systems and specifically cite AS 3533, Amusement Rides and Devices, and AS 1891, Industrial Fall Arrest Systems and Devices.

Providers of artificial climbing and abseiling activities must refer to manufacturers and installers to establish appropriate operating parameters. These parameters must address the correct fitting and attachment of harnesses. The harness must also ensure the student or staff member will remain secure in the event of an inversion.

Harnesses must be regularly checked and replaced, if necessary, with a recommended maximum life span of five years.

We believe the use of harnesses that comply with AS 3533 and AS 1891 is inappropriate and not required. If students participate in outdoor rock climbing activities, they certainly do NOT wear full body harnesses complying with AS 1891! Recreational climbing harnesses should comply with **EN 12277**, specified in AS 2316.1 A full body harness (AS 1891) is inappropriate for the following reasons:

- A correctly fitted, EN 12277 compliant, sit harness is sufficient
- A full body harness is harder to fit correctly, and less comfortable
- A full body harness is designed to be attached at the back of the neck, inappropriate for this activity
- A full body harness is less safe for climbing and will cause unpredictable falls and swings
- A full body harness will only be used by Cliffhanger for participants under 6 years of age, or those that are ‘top heavy’ and therefore at risk in a standard sit harness.

Helmets

Helmets which meet UIAA standards or equivalent CEN or the Australian Standards must be worn by all students and staff climbing and those who are spotting or observing from below. Caps must not be worn under helmets. Before participating in a climb or going on belay, a check should be undertaken to ensure that the students have their helmet fitted correctly.

We do not believe that climbing helmets are appropriate for indoor climbing. We have been operating for 16 years and have never needed to use helmets for the activity and have had no injuries that would have been avoided by use of a helmet. We WILL issue helmets for abseiling and also special needs groups where participant mobility may be impaired. If a teacher specifically wants to use helmets, this is available at an extra cost, and we have around 40 helmets available at most times.

We do not advocate the use of helmets for the following reasons:

- Climbing helmets (unlike bike helmets for instance) are not designed for your head hitting the wall, but rather falling objects hitting your head, which is unlikely in a climbing gym
- Climbing helmets take an additional 10-15 minutes of instruction time to fit and get correct
- Climbing helmets affect many peoples peripheral vision and spatial awareness, which is not ideal in a climbing and belaying situation.
- The use of climbing helmets would add significant expense to the activity for the school, but not provide any additional safety

Ropes

Before the activity commences, an experienced staff member should inspect the ropes and the wall or structure.

Ropes used for climbing and abseiling on artificial structures must be rated for the intended load and style of use. These ropes must be stored in a cool, dry place free from ultraviolet light, chemical or physical hazards. The ropes should be logged and used in accordance with manufacturer recommendations and meet design standard EN 892 Mountaineering equipment - Dynamic mountaineering ropes, or similar.

Dynamic climbing ropes should be used on artificial walls and the diameter used will depend on local conditions and policy.

During an abseil session, systems which enable the arrest of an uncontrolled descent must be employed. For beginners, this must include a belayed safety rope. For more experienced abseilers, a bottom belay is acceptable.

Cliffhanger Staff are trained to inspect and manage our ropes to the highest standard. Teachers are not required to inspect our equipment before the activity, but are welcome to inspect our "Wall Inspection Log[®]" at any time. All climbing ropes comply with **EN 892** and semi-static abseil ropes comply with **EN 1891**.

We employ a belayed safety rope system from the top of the abseil tower for all abseiling activities by default.

Experience and qualifications

Staff involved in the planning and conduct of the activity should have sufficient knowledge and experience of the activity and its environment to operate in all foreseeable conditions.

The designated climbing and abseiling instructor(s) must hold one of the following:

- * a Single Pitch Guide award accredited with the Australian Climbing Instructors Association
- * equivalent documented training and experience from another training provider or education institution
- * equivalent documented experience in lieu of certification/accreditation.

Every time you attend Cliffhanger Climbing Gym, you may have a different instructor, as we employ around 20 at any given time. All instructors have varying degrees of experience and qualifications, including some with ACIA accreditation. Most of our staff have or are concurrently [with their employment] studying Outdoor Education, Sports Management, Adventure Tourism or the like, and all have an interest in climbing and partake in the sport themselves. Cliffhanger provides extensive in-house training to ensure all instructors provide the highest level of instruction to students. We have very high standards for our group instruction, something we are very proud of and think you'll find stands us out from the other climbing facilities in Victoria. We do not let our instructors take school group sessions until we are happy with their competency. We believe our in-house training ensures all our staff exceed the requirements of NTIS SROCLA008A.

Supervision

Effective supervision is a critical factor in managing risk in adventure activities.

A minimum of two staff members must be present for each activity. One staff member is to have responsibility for instruction in the activity and the other is to assist the instructor.

The following table shows the minimum staff-to-student ratios for climbing or abseiling on artificial climbing structures. These must be applied when establishing the instructional and supervision strategy for the activity. (Note: Students not directly involved in climbing/abseiling must be supervised separately, with a minimum staff-student ratio of 1 to 10.)

Activity	Staff required	Student numbers
Climbing	2	12
	3	18
Abseiling	2	1-2
	3	3

Staff must determine if students are capable of belaying. The minimum age for belaying is 11 years of age.

Decisions about staff numbers and suitability for the activity should be based on the:

- * age, maturity and gender of students
- * ability and experience of students
- * needs of individuals
- * dynamics of the student group
- * experience, qualifications and skills of staff
- * location of the activity
- * anticipated conditions at the location

The teacher in charge is responsible for the supervision strategy, which must be endorsed by the school council as part of the excursion approval process. Staff members should supervise students according to this strategy.

If a decision is made to vary the recommended allocation of supervising staff, reasons for the variation must be documented. The minimum requirements for this activity are provided above.

At Cliffhanger Climbing Gym, we are not permitted to allow non-employees to provide any form of instruction, it is a condition of our Public Liability Insurance Policy. As such all instruction will be performed by Cliffhanger staff, and Teachers are able to provide assistance and supervision.

Our standard sessions are priced on a ratio of 1 Cliffhanger instructor per 20 students (1:20) but when you include the supervision of the accompanying Teacher, we provide an effective ratio of 1:10.

We have used this ratio for over 15 years and find it works well within the layout of our facility and provides adequate supervision levels. It does mean students are not permitted to use the bouldering cave at the same time as a climbing session where we have 1 instructor (1:20), as the bouldering cave is out of "line-of-sight" for our instructors from the main climbing area.

The minimum age for belaying set by our policies is 14 years, NOT 11 as per the guidelines. By maintaining this higher age, we believe we can extend the supervision ratio to 1:20.

If teachers require students younger than 14 year of age – nominally set by us, as anyone in Year 7 or under, then different pricing, staff levels and instructor ratios apply.

During abseiling activities, we have 1 instructor with a maximum of 6 participants at the top of the tower, and 1 instructor at ground level with the remaining participants (up to 20 total).

Risk Register

School:

Supervising teachers/staff:

Program/Excursion: Indoor Rock Climbing on Artificial Climbing Walls

Year Level: (minimum Year 8)

Dates:

Location(s): Cliffhanger Climbing Gym, Altona North (Melways Reference: 54 G1)

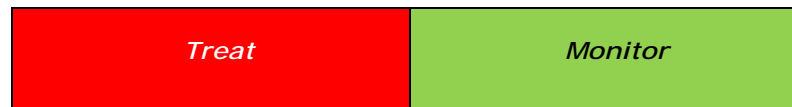
Risk Description	Existing Controls	Rating			Treatment Priority ¹	Treatment
		Effectiveness of existing controls	Risk Consequences	Risk Likelihood		
Describe the risk event, cause/s and consequence/s. For example, <i>Something occurs ... caused by ... leading to ...</i>	Describe any existing policy, procedure, practice or device that acts to minimise a particular risk	Effectiveness of existing controls	Risk Consequences	Risk Likelihood	If control effectiveness is poor or unknown provide further treatment	For those risks requiring treatment in addition to the existing controls. List: • What will be done? • Who is accountable? • When will it happen?
Fall from height or detaching from climbing end of the rope.	Proper equipment fitting. Dual attachment system with Re-threaded Figure 8 and Triple lock karabiner. Full Body harness for 'top-heavy' people	Satisfactory Peer Unknown	Major Moderate Minor Insignificant	Almost certain Likely Unlikely Rare	High Medium Low	
Belayer drops climber	<ul style="list-style-type: none"> - Thorough instruction and practice - No under 14's belaying - Use of Petzl GriGri® belay device - Instructor supervision - Soft fall landing surface 	Satisfactory Peer Unknown	Major Moderate Minor Insignificant	Almost certain Likely Unlikely Rare	High Medium Low	Cliffhanger Instructor is responsible <ul style="list-style-type: none"> - belayers not showing due care and attention are removed from activity - use of back-up belayers if required
Climber falls at start of climb, and gets sufficient rope stretch to contact floor.	60mm thick Acromat® landing surface is installed. This is designed to prevent a head injury from falls from 1.8mts.	Satisfactory Peer Unknown	Major Moderate Minor Insignificant	Almost certain Likely Unlikely Rare	High Medium Low	
Entanglement of hair, jewellery or clothing	<ul style="list-style-type: none"> - remove all jewellery - long hair to be tied back - clothing tucked in to harness 	Satisfactory Peer Unknown	Major Moderate Minor Insignificant	Almost certain Likely Unlikely Rare	Treat Monitor	

¹ Use the Risk Treatment Priority Table overleaf to determine the treatment priority.

Risk Treatment Priority Table


Use the table below to decide the overall risk rating and represent the priority of the each risk for treatment.

Consequences	Major	FALL FROM HEIGHT/ BELAYER ERROR	FALL FROM LOW HEIGHT/ ROPE STRETCH		
	Moderate	FALL FROM HEIGHT/CLIMBER DETACHMENT/FALL OUT OF HARNESS			
	Minor	OBJECT FALLING AND HITTING PARTICIPANTS HEAD	ENTANGLEMENT OF JEWELLERY, HAIR OR CLOTHING		
	Insignificant				
		Rare	Unlikely	Likely	Almost certain
Likelihood					



CLIFFHANGER CLIMBING GYM

SCHOOL GROUP PARTICIPANT WAIVER FORM

 Please use Blue or Black Pen on form. Do NOT use pencil. Do NOT modify this form in any way. ** Only ONE person per form **



First Name: **Surname:**
Date of Birth: / / **Age:** Years **Sex** Male Female
Street Address:
Suburb: **Postcode:**
Emergency Contact Person: **Emergency Contact No.:**
Any Medical Condition affecting participation: if left blank, we will assume no conditions exist

School Group Details:

School Name:
Date of Visit(s) to CLIFFHANGER: *(please enter the date/dates of visits this form will ONLY be valid)*
Visit 1: **Visit 2:** **Visit 3:** **Visit 4:**
Visit 5: **Visit 6:** **Visit 7:** **Visit 8:**



It is important that parents read this form and ensure it is filled out and CO-SIGNED correctly (by the parent*), as incomplete forms cannot be accepted and the student will be unable to partake. Please do not cross-out or modify this form.

We CANNOT accept notes, phone calls, School Permission Slips, other relatives nor TEACHERS SIGNATURES.

GENERAL WAIVER AGREEMENT AND RELEASE

This is a legal document that affects my rights. I acknowledge that the climbing and rope work activities I will engage in are adventure sports and recreational activities that involve a significant degree of physical exertion and a degree of physical risk. I am undertaking climbing activities for the purpose of recreation, enjoyment, and leisure. I am informed and I acknowledge that rock climbing, rope work above ground and climbing above ground level is an inherently risky activity involving unpredictable and unforeseeable risks of harm. This harm includes death or personal injury.

I (or my parent) willingly assume the risk of participating in the exercises, climbing routines, training program, and climbing activities of this gym. I have provided Cliffhanger Climbing Gym with all relevant and necessary information that relates to my physical health and capacity to participate in strenuous exercise. I understand that if Cliffhanger Climbing Gym were not provided with all relevant and necessary information about my health and capacity they would not be able to fully appreciate the risk of harm or injury to me in providing instruction and in allowing me to participate in this activity. I (or my parent) willingly provide the following waiver:

- I do not hold Cliffhanger Climbing Gym or their employees or agents legally responsible for injuries I suffer on their premises or using their equipment or participating in their training or activities programs.
- I undertake not to sue Cliffhanger Climbing Gym or their employees or agents for any claims, costs, damages, or other liabilities they may have for injury suffered by me and I acknowledge that this waiver represents a legal release and discharge of legal responsibility to Cliffhanger Climbing Gym or their servants or agents. It is provided in exchange for the climbing instruction and activities, and other goods and services purchased by me.
- I have been informed and I accept that I will also be assuming a role involving responsibility for the safety of others participating in the climbing and rope activities of this Gym. My activities may include belaying. This means I will accept responsibility for the safety of another person climbing while I am belaying and if an injury occurs as a result of my careless act, omission or negligence then I fully assume responsibility for any harm done and I do not hold Cliffhanger Climbing Gym concurrently responsible.
- I have read and agree to abide by the **Rules** and **Warnings** on display at reception or on the Cliffhanger Climbing Gym website <http://www.cliffhanger.com.au/forms>.

WARNING UNDER THE FAIR TRADING ACT 1999

Under the provisions of the **Fair Trading Act (Vic) 1999** several conditions are implied into contracts for the supply of certain goods and services. These conditions mean that the supplier named on this form [Cliffhanger Climbing Gym] is required to ensure that the recreational services it supplies to you are –

- rendered with due care and skill; and
- as fit for the purpose for which they are commonly bought as it is reasonable to expect in the circumstances; and
- reasonably fit for any particular purpose or might reasonably be expected to achieve any result you have made known to the supplier.

Under section 32N of the **Fair Trading Act 1999**, the supplier is entitled to ask you to agree that these conditions do not apply to you. If you sign this form, you will be agreeing that your rights to sue the supplier under the **Fair Trading Act 1999** if you are killed or injured because the services were not rendered with due care and skill or they were not reasonably fit for their purpose, are excluded, restricted or modified in the way set out in this form.

Note: The change to your rights, as set out in this form, does not apply if your death or injury is due to gross negligence on the supplier's part. "Gross negligence" is defined in the Fair Trading (Recreational Services) Regulations 2004.

Signed: **STUDENT** **Date:**
*Participant

Parent: **PARENT** **Date:**
Not Teacher